

**MINUTES OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, December 7, 2021 at 10:00 a.m., Conference Room 109, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

Board Members Present by Conference/Video Call: Kevin Kluge; Jennifer Fish; Mark Smalley; Jason Hathcock; Scott Mabery

Board Members Absent: None.

Also Present: Vanessa Haney, Local Board Secretary (video call); Alicia Bocardo, Recorder (video call); Yvonne Wong, AOC Human Resources Officer (video call); Lesli Sorensen, Board Attorney (video call)

Call to Order:

Approval of the Minutes:

November 2, 2021 – Public Meeting Minutes

MOTION: A motion to approve the public minutes of the November 2, 2021 meeting was made by Jennifer Fish. The motion was seconded and passed unanimously; minutes stand approved. **CORP 2021-60**

Approval of Normal Retirement Benefits:

There were eight applications for Normal Retirement benefits submitted for the Board's approval pursuant to A.R.S. § 38-893 (D).

MOTION: A motion to approve the payment of Normal Retirement benefits to the following applicants in about the following amounts effective December 1, 2021 was made by Jennifer Fish. The motion was seconded and passed unanimously. **CORP 2021-61**

Steven Armenta \$3,445.07

Michael Czerniejewski \$3,086.06

Patricia Gonzalez \$2,292.08

Catharina Johnson \$4,785.63

Anna King \$5,207.91; Reverse DROP Lump Sum Estimate \$189,959.27

Cynthia Mancinelli \$3,534.64

R. Wesley Shipley \$6,081.28; Reverse DROP Lump Sum Estimate \$134,701.55

Carlene Vaughn \$3,044.00

Pinal County Position Description

The Board received a Notice of Retiree Return to Work from the Pinal County Superior Court for Saul Schoon. The form indicated that Mr. Schoon retired from the Maricopa County Probation Department effective March 31, 2021. Mr. Schoon returned to work for Pinal County on August 23, 2021 as a Probation Division Manager, which is not a CORP designated position.

On November 2, 2021, the Board moved that, conditioned upon receipt of an updated position description removing references to probation certification, it found the Probation Division Manager Part-time position is not a CORP designated position.

Pinal County presented an updated position description that addressed the Board's request. No further discussion took place.

Request to Remain in ASRS

The Board received a request dated November 15, 2021, from Jeana Zurbriggen to remain in the Arizona State Retirement System (ASRS) pursuant to A.R.S. §38-891(F):

F. The local board of the state department of corrections, the local board of the department of juvenile corrections, the local board of the judiciary or the local board of a county, city or town that operates detention facilities may specify a designated position within the department or facility as a nondesignated position if the position is filled by an employee who has at least five years of credited service under the Arizona state retirement system and who makes a written request to the local board to specify the position as a nondesignated position within ninety days after accepting the position. On the employee leaving the position, the position reverts to a designated position.

Ms. Zurbriggen became a full-time Juvenile Detention Officer on October 4, 2021. Her Request to Remain in ASRS indicates that she has 17 years of credited service with ASRS as Juvenile Probation Officer (1994-2006), and Special Investigator with the Office of the Inspector General from 2016-2021.

MOTION: Mark Smalley moved to approve the request by Jeana Zurbriggen to remain in the Arizona State Retirement System, as it appears Ms. Zurbriggen has met the requirement of a minimum of five years of service credited under the Arizona State Retirement System. The motion was seconded and passed unanimously. CORP 2021-62

Election of Board Secretary

Vanessa Haney is the current Local Board Secretary. Ms. Haney retires on 12/28/2021.

A.R.S. §38-847.M provides:

“M. The local board shall adopt such bylaws as it deems desirable. The local board shall elect a secretary who may, but need not, be a member of the local board. The secretary of the local board shall keep a record and prepare minutes of all meetings in compliance with chapter 3, article 3.1 of this title and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.”

Alicia Bocardo has been selected to replace Vanessa Haney after her retirement.

MOTION: A motion to elect Alicia Bocardo as the Board Secretary effective December 29, 2021 was made by Scott Mabery. The motion was seconded and passed unanimously. **CORP 2021-63**

Model Rules Discussion

Board Attorney Leslie Sorensen explained that her firm, Ryan, Rapp, Underwood & Pacheco, submitted comments related to the Model Rules to the Public Safety Personnel Retirement System (PSPRS). She added that the final version of the Model CORP Uniform Rules is not yet available for distribution.

The Chair instructed staff to provide the Board with a copy of the final version of the Model Rules, when available, comparing them to the Board’s current Rules. He added that the Board could make suggestions, edits, or comments at that time.

Approval of Membership:

The Local Board voted on the approval of the following requests for membership:

Bechtol, Joshua	Navajo	10/4/2021
Calderon Felix, Carmen	Maricopa	9/12/2021
Cuevas, Roman	Mohave	6/27/2021
Dyskstra, Joelle	Maricopa	4/25/2021
Gonzalez, Debra	Maricopa	4/4/2021
Goretski, Makenna	Maricopa	10/24/2021
Jolicoeur, Celine	Navajo	11/14/2021
Levenseller, Valerie	Cochise	9/12/2021
Lopez-Rodriguez, Emily	Maricopa	10/24/2021
Martin, Jayme	Maricopa	4/25/2021
McCullough-Berger, Mailena	Maricopa	10/31/2021
Menjivar Rocha, Jessica	Maricopa	10/31/2021
Peterson, Tyler	Navajo	10/31/2021
Thompson, Alicia	Navajo	11/14/2021

MOTION: Jason Hathcock moved to approve the 14 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. §38-893.D, and to note for the record that the physical examinations for Joshua Bechtol, Roman Cuevas, Mailena McCullough-Berger, Jessica Menjivar Rocha, and Alicia Thompson identified a physical or mental condition or injury that existed or occurred before their dates of membership in the plan. The motion was seconded and passed unanimously. CORP 2021-64

Future Agenda Items:

Staff informed the Board that the following items will likely be placed on the January 4, 2022 agenda:

- two Independent Medical Evaluations for disability case #21-03
- 18+ retirement applications
- two retiree return to work applications

Additionally, staff notified the Board that members have a new website from which to access meeting materials, and that more information will be provided as it becomes available.

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 10:22 a.m.

Transcribed December 7, 2021.